

TOWN OF COLESVILLE
TOWN BOARD AUDIT MEETING
May 30, 2013

A Special Meeting held on May 30, 2013 at 10:00 a.m. at the Town Office Building 780 Welton Street, Harpursville, and New York for the purpose of the internal audit and evaluation.

Present were:

Deputy Supervisor/ Councilperson G. Winsor
Councilperson M. Wicks
Councilperson Doug Rhodes
Councilperson M. Olin

Bookkeeper Dale Snyder
Justice Clerk Robin Kratz
Town Clerk/Tax Collector Tomi Stewart

Guest – Mike Wolyniak

Deputy Supervisor G. Winsor called the meeting to order at 10:00 AM, followed by the Pledge of Allegiance

Mike Wolyniak a retiree from NY State Audit & Control performed an independent audit and evaluation of the financial records of the following offices: the Bookkeeper, Town Clerk/Tax Collector, Town Justice and the Enforcement Officer, from January 1, 2012 through December 31, 2012.

Mr. Wolyniak prepared a checklist report for each department and made recommendations to the Board for their consideration. In his conclusion, he stated that the financial operation as well as the overall accountability of each office was good.

Mr. Wolyniak was asked if he would be willing to take a look at each of the three Fire Companies' financial records as well. The Board discussed paying for his services from the Town's general fund. Mr. Wolyniak further said that the contracts with the Fire Depts. could be amended to include an annual financial report.

The Town Board thanked him for his service to the Town.

Resolution #74.13

Resolved that the Supervisor is authorized to sign the **“Memorandum of Understanding”** with Cornell Cooperative Extension of Broome County for the Kids Stuff Program 2013 is herein approved. Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes	4 Rhodes, Wicks, Winsor, Olin
Noyes	0

Resolution #75.13

Resolved that the Supervisor **is authorized to pay Alan Miller**, per contract, the amount of \$2,000.00, for painting and replacing tiles in the Town Hall, is herein approved. Motion made by M. Wicks and seconded by M. Olin.

Adopted Ayes	4 Rhodes, Wicks, Winsor, Olin
Noyes	0

Resolution #76.12

Resolved that the Supervisor is **authorized to pay** Sentry Alarm, per contract, the amount of \$4,000.00 (\$2,000.00 for installation of alarm system in the Highway Garage and \$2000, 00 for installation of alarm system in Town Hall) is herein approved. Motion made M. Wicks by and seconded by D. Rhodes

Adopted Ayes	4 Rhodes, Wicks, Winsor, Olin
Noyes	0

Resolution #77.13

Resolved that the Town Board has audited **and approved payment** of General Fund bills #150 - #153 totaling \$6078.00. Motion made by M. Olin and seconded by M. Wicks

Adopted Ayes	4 Rhodes, Wicks, Winsor, Olin
Noyes	0

No further business before the Board.

Motion made by M. Wicks and seconded by M. Olin to adjourn at 12 noon

Respectfully submitted

Tomi Stewart Town Clerk
Town of Colesville