

Town of Colesville  
Town Board Meeting  
April 4, 2013

Minutes of the regular Town Board Meeting of the Town of Colesville held at the Town Hall Building, 780 Welton Street, Harpursville, New York, with the following members and guests present:

Supervisor Edward Mosher Absent  
Deputy Supervisor /Councilperson Glenn Winsor  
Councilperson Margaret Wicks  
Councilperson Michael Olin  
Councilperson Douglas Rhodes

Town Clerk - Tomi Stewart  
Highway Superintendent – Jim Bulger  
Code Enforcement- Brad McAvoy  
Town Attorney – Alan Pope

Guests: Jason & Lisa Page, Ida Page, Kristie McWherter, Pat and Tom Grant, Jan McKnight, Harry & Jean Babcock, Glenn Herbert, Jim Hawkins.

Deputy Supervisor G. Winsor called the meeting to order at 7:00 pm; followed by the Pledge of Allegiance.

Concerns from the floor: Kristie McWherter representing the Harpursville Youth Baseball, said that a full day of youth activities are planned for May 4<sup>n</sup> beginning with a parade at 9:30 am; and asked the Board for permission to have a parade through the center of Harpursville. She further stated that the Harpursville Fire Department will help to patrol traffic. The Board agreed that having a parade through town would be no problem.

Ida Page inquired about the hold on her Thoma Grant Application and asked that it be lifted. Mr. Winsor said that at the moment he is not sure where her application stands; we will be in contact with her after checking with Thoma.

Hearing no further comments or concerns; the public portion of the meeting was closed at 7:10 pm.

Resolution # 40.13

Resolved that the **Town Board** does hereby **rescind Resolution #37.13** approved at the March 7, 2013 regular monthly Town Board meeting and reject all bids placed for maintenance work for the town hall at said meeting. Motion made by M. Olin and seconded by M. Wicks.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

Resolution # 41.13

Resolved that the Town Board will **accept bids** on town hall **maintenance work** as outlined in the Work to Be Performed List until 4 PM on May 2, 2013; to be opened at regular Board meeting on May 2, 2013. Motion made by M. Wicks and seconded by M. Olin.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

## Resolution # 42.13

Resolve, that the Town of Colesville deems **Pratt Cemetery**, located on the corner of Bates Road and Route 7 in the Town of Colesville, **abandoned** and assumes the yearly maintenance and associated costs. Motion made by M. Wicks and seconded by M. Olin.

Adopted Ayes           4 Olin, Winsor, Rhodes, Wicks  
Noyes                   0

## Resolution # 43.13

Resolved, that Thomas Smith be allowed to set up a tent **to collect electronic waste** during the Town of Colesville Drop Off Days May 17 and 18 at no cost to the Town or its residents. Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes           4 Olin, Winsor, Rhodes, Wicks  
Noyes                   0

## Resolution # 44.13

Resolve that Highway **Superintendent** J. Bulger is authorized **to attend** Skill Path Seminar held in Albany, New York on April 9, 2013. Motion made by M. Wicks and seconded by M. Olin.

Adopted Ayes           4 Olin, Winsor, Rhodes, Wicks  
Noyes                   0

It was the consensus of the Board that Resolution # 45.13 thru #52.13 would be voted upon, under one motion.

## Resolution # 45.13

Resolve that Donald Niles be engaged as an independent contractor to maintain grass at **Cole, Harpur and Vallonia Springs Cemeteries** during the summer of 2013. Reimbursement shall be \$1000.00.

## Resolution # 46.13

Resolved, that Donald Niles be engaged as an independent contractor(s) to maintain grass at **Harmony Park** during the summer of 2013. Reimbursement shall be \$840.00 for 15 mowing's, with any additional mowing's at \$63.00 per mowing.

## Resolution # 47.13

Resolved, that Donald Niles be engaged as an independent contractor to maintain grass at **Clyde Woodward Park** during the summer of 2013. Reimbursement shall be \$840.00 for 15 mowing's, with any additional mowing's at \$63.00 per mowing.

## Resolution # 48.13

Resolved, that Donald Niles be engaged as an independent contractor(s) to maintain grass at **Gazebo Park** during the summer of 2013. Reimbursement shall be \$630.00 for 15 mowing's, with any additional mowing's at \$63.00 per mowing.

## Resolution # 49.13

Resolved, that Donald Niles be engaged as an independent contractor to maintain grass **around the Town Garage** during the summer of 2013. Reimbursement shall be \$315.00 for 15 mowing's with any additional mowing's at \$26.00 per mowing

## Resolution # 50.13

Resolved, that Donald Niles be engaged as an independent contractor(s) to do necessary **weeding of flower beds and trimming weeds at the Gazebo Park**, Town Hall and School House during the 2013 season. Reimbursement shall be \$375.00 total.

## Resolution # 51.13

Resolved, that Donald Niles be engaged as an independent contractor to maintain grass at **Plains cemetery** during the summer of 2013. Reimbursement shall be \$500.00.

## Resolution # 52.13

Resolved, that Donald Niles be engaged as an independent contractor to maintain grass at **Pratt cemetery** during the summer of 2013. Reimbursement shall be \$1000.00.

Motion made by D. Rhodes and seconded by M. Wicks.

Adopted Ayes           4 Olin, Winsor, Rhodes, Wicks  
Noyes                 0

Mr. Pope explained that the request for the following resolution comes down from the State for the position to be classified as one position. The State then asks the County and then the County comes to the local municipalities. Mr. Pope noted that there is no real impact to the positions.

## Resolution # 53.13

Resolved that per New York **State** and **Broome County Personnel Department requirements**, the position **MEO/DCO** be viewed as 1 (one) position. Motion made by M. Olin.  
With no second offered; the resolution was withdrawn.

## Resolution # 54.13

Resolved, that the attached entitled "**Applicant(s)** for 2011 CDBG Program, Submission "F" is herein **approved**. Motion made by M. Olin and seconded by D. Rhodes

Adopted Ayes           4 Olin, Winsor, Rhodes, Wicks  
Noyes                 0

Mr. Winsor explained that the following is a state sponsored voluntary retirement savings plan that is offered to state and other municipal employees.

## Resolution # 55.13

Resolved, that the **Town** of Colesville **adopt** the **Deferred Compensation Plan** for Employees of the State of New York and Other Participating Public Jurisdictions for the voluntary participation of all eligible employees. Motion made by M. Wicks and seconded by D. Rhodes.

Adopted Ayes           4 Olin, Winsor, Rhodes, Wicks  
Noyes                 0

Mr. Pope explained that the following three resolutions.

It was the consensus of the Board that Resolution # 56.13 thru #58.13 would be voted upon, under one motion.

Resolution # 56.13

Resolved, that the attached entitled "RESOLUTION **CORRECTING** TYPOGRAPHICAL ERROR IN BUDGET NOTE PROCEEDING '\$401,212.00 **Budget Note** of 2012 to Pay for Costs and Payments Required in Connection with the Thorn Hill Road Project'" is herein approved.

Resolution # 57.13

Resolved, that the attached entitled "RESOLUTION **CORRECTING** TYPOGRAPHICAL ERROR IN BUDGET NOTE PROCEEDING '\$68,000.00 **Budget Note** of 2012 to Pay for Costs and Payments Required in Connection with the Hartz Road Project'" is herein approved.

Resolution # 58.13

Resolved, that the attached entitled "RESOLUTION **CORRECTING** TYPOGRAPHICAL ERROR IN BUDGET NOTE PROCEEDING '\$193,514.00 **Budget Note** of 2012 to Pay for Costs and Payments Required in Connection with the Hartz Road Project'" is herein approved.

Motion made by M. Wicks and seconded by M. Olin.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

Resolution # 59.13

Resolved that \$199.99 be **transferred from Justice Court Grant** to A1110.2 (Justice Equipment) (voucher # 122, Abstract # 4) is herein approved. Motion made by D. Rhodes and seconded by M. Wicks.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

Resolution # 60.13

Resolved that the Town **Board** has **reviewed** the application, submitted by New York Faerie Festival, 233 Doolittle Road, for **permit** under the Town of Colesville Local Law Regulating Amusements and Forms of Entertainment for an event to be held June 28, 29 & 30, 2013 and hereby **approves issuance** of said permit provided insurance meets the regulations. Motion made by M. Wicks and seconded by D. Rhodes.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

Reports submitted to the Town Board included the Supervisor, Town Clerk/Tax Collector, Enforcement Officer and Dog Control Officer.

**Committee Reports:**

Highway Superintendent J. Bulger gave a power point presentation showing the various repairs made to machinery and the rebuilding of highway equipment by using old and extra parts. Mr. Bulger also explained the need for a new used dump box to include a sander to replace the existing box on truck #16.

## Resolution # 61.13

Resolve that the **Highway** Superintendent is authorized to **seek bids** for **one used dump box** to include a front loader sander. Bids will be opened publicly during the May 2, meeting. Motion made by M. Wicks and seconded by D. Rhodes.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

Mr. Bulger also said that he is comparing the vehicles for the purchase of the new ten wheel dump truck. One is manufactured by International and the other by Volvo; it was concluded that the state bid no longer has Municipal–bid contract pricing on highway equipment. Mr. Bulger will be seeking bids for the truck.

## Resolution # 62.13

Resolve that the Highway Superintendent is authorized to seek bids for one new 10 wheel dump truck. Motion made by M. Wicks and seconded by D. Rhodes.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

Mr. Bulger discussed the need for a Jumping Jack that will be used to compact dirt around culvert pipes. Mr. Bulger has received two different quotes.

## Resolution # 63.13

Resolve that the Highway Superintendent is authorized to accept and **purchase** one new **Jumping Jack** from the lowest bidder, at a cost not to exceed \$2,049.00 Motion made by D. Rhodes and seconded by M. Olin.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

Mr. Bulger mentioned that arrangements are being made for the purchase and delivery of the new Code Enforcement Truck.

Mr. Bulger noted the need for a summer employee to weed whack and to clean up around the entrances into the Town and to help maintain the town parks.

Mr. Bulger also asked the Board to think about the possibility of purchasing equipment at army surplus or state auctions; he feels that this will help to save money while purchasing quality equipment. Mr. Pope said that he will look into it.

## Resolution # 64.13

Resolve that the highway office H-P printer be declared junk and set for disposal. Motion made by M. Wicks and seconded by M. Olin.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

Mr. Bulger also noted that the reason that the dog control officer's truck was declared scrap is because the rear- end of it is out, therefore he recommends sending it to the county auction.

Further discussed were the monies to be received from the State's "CHIPS" program and the roads proposed to be oiled and stoned. The "Expenditures of Highway Monies" will be available for review during next month's meeting. Two culvert pipes on Welton Street will be replaced and the Hwy Crew will soon begin to clear ditches and cut brush.

Enforcement Officer B. McAvoy reported on the number of Building Permits and Orders to Remedy issued in March. No Public hearings scheduled for either the Planning Board or Zoning Board of Appeals. Mr. McAvoy also noted that he will be attending in-service trainings.

Youth - M. Olin said that the Youth Committee will be accepting applications for the Softball and Field Hockey coach's positions.

Cemeteries – D. Rhodes said that arraignments are being made for the maintenance of Caleb Boynton, the Revolutionary War Soldier's grave site.

Zoning Board- M. Olin noted that MaryAnn Ferdo has moved out of the Town, therefore there is a vacancy on the Zoning Board of Appeals.

Historical – M. Wicks said that the 2013 calendars are sold; Floyd LaClair built a rolling display case for the Historian's Office, a pamphlet of Historical Site of Colesville, Windsor and Afton will be put together. Jim Bulger will be making a sign for the Historian's Office. The brush near the Doraville Schoolhouse will be cut and picnic tables will be set up for enjoyment. The Summer Concert Series schedule is set.

Highway voucher # 90=13 was discussed and approved for payment.

Resolution # 65.13

Resolved, that the Town Board has **audited and approved payment** of General Fund bills # 98 through # 122 totaling \$14,577.02, Highway Fund bills # 69 through # 90 totaling \$16,112.01 and CD Housing Grant #264 HR151-11 bills # 21 through #22 totaling \$17,145.38. Motion made by M. Olin and seconded by M. Wicks.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

### **General Discussion:**

Mr. Winsor asked D. Rhodes to work with T. Stewart on the town's newsletter. Also mentioned was the cost of the publication and mailing of the newsletter; it was suggested that a survey of public opinion be taken in the spring newsletter to make the newsletter available on the town's website only and to cut the expense of the publication and mailing of the newsletter.

The Town Board recognizes that the week April 20-27, is National Volunteer Week, and they would like to take time to recognize all of many dedicated volunteers of our Town.

T. Stewart noted that John Dresch will be attending our meeting in May to discuss the acceptance of credit cards and debit cards. Mr. Pope gave a brief description of how other municipalities handle credit card acceptance.

Mr. Pope said that he is negotiating a contract with Sentry Alarms for the new security alarm system.

D. Rhodes said that he and J. Bulger attended a preliminary meeting at the Harpursville School regarding the proposed shared municipal building to house the school's transportation department, the town highway department, and emergency and police services. He said that first they are looking for interest in the project. D. Rhodes said that they also discussed how the space would be utilized, parking, and the funds that may be available for the project. Mr. Winsor said that we would like to see if there are other municipalities that share the same facility and how does it work.

Jim Bulger was asked by the school if the Board would reconsider allowing the school to purchase fuel for their buses from the town. The purchase of fuel under the state contract price was discussed. Mr. Winsor suggested that we wait to see how things work out with Mirabito.

M. Wicks briefly discussed the requests made from our Fire Companies regarding the purchase of cones, signs and tripods that need to be set out indicating a lane change or lane closure because of an incident up ahead. The mandate to purchase these came from NY State DOT after a fatal accident on I 88. A follow-up meeting was held with our Emergency Departments and DOT. M. Wicks further said that she approached Congressman Hanna and funding may be available through a grant.

Auditor Mike Wolyniak will begin the audit process.

A pipeline safety program will be held on May 13, 2013

M. Wicks mentioned that the training program for the ZBA and Planning Board discussed last month proved not to be productive for the Boards to attend.

**No further discussion:**

Motion made by D. Rhodes and seconded by M. Olin to **approve the Minutes** of Town Board meeting held on March 7, 2013.

Motion made by M. Wicks and seconded by M. Olin to enter into Executive Session at 9:10 pm.

Adopted Ayes	4 Olin, Winsor, Rhodes, Wicks
Noyes	0

Respectfully submitted  
Tomi Stewart Town Clerk  
Town of Colesville

**Executive Session:**

**Minutes:** Executive Session called to order at 9: 15 pm. Those present: Mike Olin, Glenn Winsor, Alan Pope, Doug Rhodes, and Margaret Wicks. We Discussed personnel issues.

Motion to come out of executive session was made at 9:45.

Meeting adjourned at 9:46 pm.  
Respectfully submitted,  
Councilperson Margaret Wicks

