

**Town of Colesville
Town Board Meeting
March 3, 2016**

Minutes of the regular Town Board Meeting of the Town of Colesville held at the Town Hall Building, 780 Welton Street, Harpursville, New York, with the following members and guests present:

Supervisor	Glenn Winsor
Councilperson	Margaret Wicks
Councilperson	Gordon Carroll
Councilperson	Michael Olin
Councilperson	Douglas Rhodes

Town Clerk - Tomi Stewart
 Highway Superintendent – James Bulger
 Code Enforcement- Brad McAvoy- Absent
 Town Attorney – Alan Pope

Guests: Mary Ann Oliver, Janet McKnight

Supervisor Winsor called the meeting to order at 7:00 pm; followed by the Pledge of Allegiance.

Supervisor opened the public portion of the meeting for comments or concerns; hearing none the public portion of the meeting was closed.

Resolution # 42.16

Resolved, that the Town of Colesville enters into an arrangement with the New York State Office of **General Services** for the purchase of **road salt**. Motion made by D. Rhodes and seconded by M. Olin.

Adopted Ayes	5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes	0

Resolution # 43.16

Resolved that the Town Board authorizes the Highway Superintendent to enter into an **arrangement** with either the New York State **Office of General Services** or Broome County for **the purchase of** blacktop, road oil, liquid calcium, culvert piping and crushed stone (1A, 1 and 1ST) whichever price is lowest. Motion made by D. Rhodes and seconded by M. Wicks.

Adopted Ayes	5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes	0

Resolution # 44.16

Resolved that attached entitled “Newspaper **Advertisement Month of April**” is herein approved.
 Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes	5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes	0

Resolution 45.16

Resolved, that **Eric Vonderhorst** be appointed to the **Assessment Board of Review** with term expiring 12/31/2021. Motion made by M. Wicks and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

Mr. Pope said that the following change to the Planning Board Rules Local Law can be done by resolution without having a Public Hearing; it just needs to be publicized. Town Clerk T. Stewart said that she will not be notifying NY State as to the change of the Local Law since the change is made by a Resolution.

Resolution # 46.16

Resolved, that the Town Board, with the concurrence and recommendation of the **Planning Board** and Zoning Board of Appeals, hereby designates that the **regular monthly meeting** of the Town of Colesville **Zoning Board** of Appeals will be the second Wednesday of every month starting at 7 PM and the regular monthly meeting of the Town of Colesville Planning Board will be on the third Thursday of each month at 7 PM, is herein approved. Motion made by G. Carroll and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

Committee Reports:

Highway – J. Bulger recommended that the metal roof on the pole barn needs to be repainted to prevent further deterioration. Mr. Winsor suggested Mr. Bulger look into having the roof repainted this year and to look for a good product for the best results.

For preventive maintenance J. Bulger also suggested having a company come in and crack-fill and seal the parking lot in front of the town hall and then have a sealant applied to the asphalt.

J. Bulger reported on a “Dig Safety New York” seminar he attended.

Zoning Board/Planning Board – G. Carroll said that the two Boards met for the Dart applications; the Use Variance and Special Use Permit were approved by the Zoning Board of Appeals and the Planning Board approved the Site Plan with conditions.

Parks - M. Wicks, G. Carroll and J. Bulger discussed adding wood chips around the play ground equipment to make the town parks a safe place for children to play.

Supervisor Winsor mentioned that Councilman Douglas Rhodes' cousin Tony Villecco; an applicant of the Community Development Block Grant program has qualified for the housing rehabilitation program. "Mr. Villecco's intended participation and potential conflict of interest was openly discussed. The Town Board agreed that there is no conflict of interest for Mr. Villecco to participate in the CDBG program.

Resolution # 47.16

Resolved, that the Supervisor and Town **Board** have discussed the **conflict of interest** regarding Mr. Tony Villecco, as applicant for the **CDBG Grant** 264CRF HR96-14, and Mr. Villecco's relationship as first cousin with Mr. Douglas Rhodes, a town board member. The board finds no conflicts between Mr. Villecco's application, and Mr. Rhodes position on the board. Motion made by M. Wicks and seconded by M. Olin.

Adopted Ayes	4 Olin, Carroll, Winsor, Wicks
Noyes	0
Abstain	1 D. Rhodes

Resolution # 48.16

Resolved, that the Town **Board** has audited and **approved payment** of General Fund bills # 53 through # 82 totaling \$51,900.10, Highway Fund bills # 43 through # 71 totaling \$33,869.46 and CD Housing Grant #264 CRF-HR96-14 bills # 24 through # 27 totaling \$20,572.94. Motion made by D./ Rhodes and seconded by M. Olin.

Adopted Ayes	5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes	0

General Discussion:

Mr. Pope discussed the proposed Property Maintenance Local Law; including cleaning up properties where there is an accumulation of junk and debris stored outside or installing a screen to block the view and having distance setback requirements. They also discussed the distinction between a junk vehicle and unlicensed vehicle. Mr. Pope will incorporate suggestions made by the Board Members, send the proposed law to the Planning Board Members for their input and then the Town Board will review it once again.

Mr. Pope also reviewed with the Town Board changes to the Land Use Local Law to include outside storage containers that are being used as an accessory building/structure. Mr. Winsor said that he checked with the Town of Colesville Assessors regarding adding a tax assessment for the accessory buildings and Mr. Young said that there is no state regulation covering these assessments however he will check with other assessors throughout the region to see how they assess the containers. The Board discussed the building permit process should a container be placed for long term or permanent storage and possibly a site plan review if more than one is placed on the property. Mr. Pope will make a few changes to the proposed law and send it on to the Planning Board Members for their input & review and then the Town Board will review it once again before its adoption.

M. Wicks noted that the 5 year franchise agreement with Adams Cable Company will be expiring in 2017 and suggested we begin negotiations.

Also discussed was having the Town of Colesville Local Law Book codified.

The Town Board further discussed conducting a dog enumeration: it was the consensus of the Board to begin by sending out postcards to Town residents to identify all dogs harbored within the Town.

Mr. Pope sent procurement policy revisions to the Board members for their review.

Motion made by M. Wicks and seconded by M. Olin to approve of minutes of Town Board meeting held February 4, 2016.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

No further business before the Board.

Motion made by G. Carroll and seconded by M. Olin to enter into Executive Session at 8:55 pm.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

Tomi Stewart Town Clerk
Town of Colesville

Executive Session:

Executive Session called to order at 8:57 pm. Present: Alan Pope, Glenn Winsor, Gordon Carroll, Mike Olin, Margaret Wicks and Doug Rhodes.

Discussion of Personnel of an appointed position.

Adjourn @ 9:43

At 9:44 Mr. Winsor called the regular meeting back to order. Gordi motioned to adjourn seconded by Mike. All ayes. Meeting adjourn @ 9:45

Respectfully Submitted,
Margaret C. Wicks