

Town of Colesville
Town Board Meeting
January 7, 2016

The organizational meeting of the Colesville Town Board was held at the Town Hall Building, 780 Welton Street, Harpursville, New York with the following members and guests present;

Supervisor Glenn Winsor
Councilperson Margaret Wicks
Councilperson Douglas Rhodes
Councilperson Michael Olin
Councilperson Gordon Carroll

Town Clerk - Tomi Stewart
Highway Superintendent – James Bulger
Code Enforcement- Brad McAvoy
Town Attorney – Alan Pope

Guests: Jan McKnight, Dan Seymour, David Bergman, Eric Winsor, Margaret Goodfellow

Supervisor Winsor called the meeting to order at 7:00 pm; followed by the Pledge of Allegiance.

Supervisor then opened the public portion of the meeting for comments or concerns; hearing none the public portion of the meeting was closed.

Supervisor opened the Public Hearing on Local Law 1-2016, Repeal of the Peddler Law of the Town of Colesville and asked for the legal notice review. T. Stewart said that the legal notice was posted on the town sign board on December 28, 2015 and published in the Binghamton Press January 3, 2016. Supervisor Winsor asked for public comments; hearing none, the Public Hearing was closed at 7:05 pm.

Resolution # 1.16

Resolved that the attached entitled “Town of Colesville **Local Law No. 1 of the Year 2016** ‘A local Law **Repealing the Peddler Law** of the Town of Colesville Code” is herein approved. Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

Resolution # 2.16

Discussion: G. Carroll asked the Board to consider changing the rotation of the meeting times of the Planning Board and the Zoning Board of Appeals. He noted that if an application requires that it be reviewed by both Boards, the application first receives approval from the ZBA before an interpretation by the Planning Board.

Resolved, that the regular meetings of the Town of Colesville Town Board shall be held on the first Thursday of each month at 7:00 P.M., at the Town Hall Building, Welton Street, Harpursville, New York, for the year 2016. Motion made by G. Carroll and seconded by M. Olin.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

It was the consensus of the Board that Resolutions 10.16 thru 12.16 would be voted upon with one motion. Motion made by M. Olin and seconded by M. Wicks.

Resolution # 10.16

Resolved, that **\$.54 / mile** be established as **mileage allowance** for the year 2016.

Resolution # 11.16

Resolved, that the Colesville Town Board hereby appoints **Michael Rhodes** to serve as part-time **Dog Control Officer** for the year 2016.

Resolution # 12.16

Resolved, that **Robin Kratz** be appointed **Court Clerk**, with the concurrence of the Town Justice, for the year 2016. Be it further resolved that **Bradford McAvoy** be appointed **Court Officer / Bingo Inspector**, with the concurrence of the Town Justice, for the year 2016.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

It was the consensus of the Board that Resolutions 13.16 thru 14.16 would be voted upon with one motion. Motion made by M. Wicks and seconded by M. Olin.

Resolution # 13.16

Resolved, that **Tomi Stewart** be appointed **Registrar of Vital Statistics** for the Town of Colesville for the term of office expiring December 31, 2016.

Resolution # 14.16

Resolved, that **Carol Mastellone** be appointed **Deputy Registrar of Vital Statistics** for the Town of Colesville for the term beginning January 1, 2016, and expiring December 31, 2016.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

Mr. Winsor asked Mr. Pope about the guidelines we would need to follow to increase the dollar amount that the Highway Superintendent is allowed to spend on tools and equipment without prior Town Board approval. Mr. Pope said that he will look into it and report back to the Board.

Resolution # 15.16

Resolved that the **Highway Superintendent** be **authorized to purchase** tools and equipment in a total amount not to exceed \$2,500.00 per purchase without prior Board approval providing such purchase is consistent with resolution #54-1992 adopting a Procurement Policy for the Town and Procurement Policy Checklist. Motion made by M. Olin and seconded by D. Rhodes.

It was the consensus of the Board that Resolutions 16.16 thru 18.16 would be voted upon with one motion. Motion made by G. Carroll and seconded by D. Rhodes.

Resolution # 16.16

Resolved that resolutions #55-1994 and #103-1994 establishing a **Cash Management** and Investment Policy are herein reaffirmed and readopted.

Resolution # 17.16

Resolved that resolution #54-1992 establishing a **Procurement Policy** is herein reaffirmed and readopted.

Resolution # 18.16

Resolved that the Supervisor is **authorized to invest general funds**, special district funds, highway funds and highway funds not obligated or required for immediate expenditure, in United States Treasury bills, savings accounts, time deposits or time certificates of deposits through the NBT Bank N.A., HSBC, J.P. Morgan Chase Bank, Partners Trust Bank, Citizens Bank and M&T Bank. Said investments to be payable or redeemable at the option of the Supervisor within such times as may be needed to meet expenditures for which monies were provided.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

It was the consensus of the Board that Resolutions 19.16 thru 21.16 would be voted upon with one motion. Motion made by M. Olin and seconded by D. Rhodes.

Resolution # 19.16

Resolved that **Alan J. Pope** is appointed **Town Attorney** for the Town of Colesville with appointment being from January 1, 2016 through December 31, 2016, and be it further resolved that Kurt Schrader and Rose Pope are herein appointed Deputy Town Attorneys.

Resolution # 20.16

Resolved that the Town Board of the **Town of Colesville** is interested in and hereby **approves participation** in the shared local government efficiency plan for the required **NYS tax cap freeze** plan, is herein approved.

Resolution # 21.16

Resolved that the Supervisor is authorized to sign "Agreement between the Town of Colesville and **B. C. Humane Society**", for the Year 2016, is herein approved.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

Supervisor Appointments for 2016

Deputy Supervisor- Margaret Wicks

Bookkeeper- Dale Snyder

Budget Officer- Glenn Winsor

Fixed Assets-Dale Snyder

Historian- Val LaClair

Committee Appointments:

<u>Highway-</u>	M. Olin, G. Winsor	<u>Property-</u>	M. Olin, G. Carroll
<u>Special Districts-</u>	D. Rhodes, G. Carroll	<u>Planning Board-</u>	G. Carroll
<u>Public Relations-</u>	D. Rhodes, M. Wicks	<u>Dogs-</u>	D. Rhodes
<u>Health Insurance-</u>	M. Wicks, M. Olin	<u>Floods-</u>	G. Winsor, G. Carroll
<u>Youth-</u>	M. Olin	<u>Parks-</u>	M. Wicks
<u>Building & Fire-</u>	D. Rhodes, G. Winsor	<u>Handicapped-</u>	D. Rhodes
<u>Enforcement-</u>	M. Olin	<u>Historian-</u>	M. Wicks
<u>Zoning Board of Appeals-</u>	M. Wicks	<u>Cemeteries-</u>	D. Rhodes
<u>Ambulance / Emergency Services</u>	-M. Wicks, G. Carroll	<u>Federal-</u>	M. Wicks
<u>Conservation Advisory Council-</u>	M. Olin		

General Discussion:

M. Wicks further discussed the smoke free signs that are available for the grounds of governmental agencies or for community businesses.

Reports submitted to the Board Members in their monthly folder included the Supervisor, Town Clerk, Enforcement and Dog Control.

Committee Reports:

J. Bulger talked about a highway software program offered by the Williamson Law Book Company that would be very helpful to track road and bridge repairs or improvements, maintain vehicle maintenance and repair records, and maintain an inventory of parts, tools and equipment. Mr. Pope will ensure that the purchase is consistent with resolution #54-1992.

Mr. Bulger asked the Board for a go-ahead to continuing the trade up program and to begin shopping for a 2016 one-ton pick- up truck with a dump body. The red 2003 dodge pickup truck will be the truck replaced. It was the consensus of the Board for Mr. Bulger to obtain pricing.

One project under consideration in 2016 is to re-claim the E. Windsor Rd gravel pit.

Another project is to remove and replace a large culvert on Dilly Road. Because the State once maintained this culvert; Mr. Bulger will be asking the State for reimbursement for some of the replacement costs.

The furnace in the highway garage will soon need to be replaced.

Mr. Winsor said that the Town has received notification from State of New York regarding repairs to NY State Rte 41.

Mr. Winsor also noted that the annual report from the Broome Senior Center has been filed.

Enforcement Officer Brad McAvoy reviewed his annual report with the Board and included activities of 2015.

B. McAvoy also noted that Orders to Remedy have been issued for debris. One Order to Remedy was for the Page property in Sanitaria Springs. This is a past case; the owners have gone before to both the County Court and the Supreme Court to have the property brought into compliance. B. McAvoy recommended to the Board to once again begin legal proceedings.

Resolution # 22.16

Resolved, that per the recommendation of the Town of Colesville, Code Enforcement Officer Brad McAvoy and the Town Attorney are hereby authorized to begin **legal proceedings** against property owners **Page** in Supreme Court to bring their real property into compliance with the Town's Dumping/ Junk Yard Ordinance. Motion made by M. Wicks and seconded by M. Olin.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

A joint meeting between the Planning Board and the Zoning Board Appeals will be held in January.

M. Wicks reported that the Zoning Board met in December for an informational/educational meeting.

Youth, M. Olin said that the Committee met in December. A 6 week baseball program will run through the winter. Jordan Patch will be meeting with the commission in January to further discuss Colesville Fun Day to be held at the Animal Adventure Park, and the Committee is considering sponsoring a bounce house during the Colesville Super Celebration.

The Town Board continued their discussion on the revisions and modifications to the Comprehensive Land Use Plan.

- 1. The placement of pods, storage containers, or sometimes referred as sea boxes.
B. McAvoy reported on the dangers of these containers. He said that they are not designed for long term storage and they are not properly ventilated. When gasoline, propane or other combustibles are stored in the containers they can easily ignite, causing damage to both life and property. The Board agreed that the containers are aesthetically unpleasing when placed in a front yard and can reduce surrounding property values.

Possible solutions: having a storage container would be permitted through the building permit process, setting a time limit or adding the containers to the assessed property value.

- 2. D. Rhodes said that he will be talking to Senator Fred Akshar about the use of state land for snowmobile, and 4 wheel or cross country skiing trails. He is also looking into an ice skating rink and a possible hiking club.
- 3. M. Wicks said that she called other municipalities to see how they regulate the outside storage of junk and the NYS Building Code chapter 3 section 301.1 and section 301.2 are used as a guideline and then modified for the community or for particular zoning districts. B. McAvoy reviewed with the Board his policies and procedures in contacting property owners when their property is out of compliance with our local ordinances.
- 4. Regulating the storage of abandoned/unregistered vehicles or junk cars was further discussed. M. Wicks reiterated that when the Town of Colesville residents responded to the survey to update the Comprehensive Plan the control of junk was one of the major concerns.

Jan McKnight addressed the Board with the idea of putting together a brochure, publicizing or advertising small businesses, scheduled events, activities and fund raiser throughout the year. It was the consensus of the Board that it would be beneficial and the Board agreed to help to fund the cost.

M. Wicks noted that correspondence was received from a resident who enjoys the disc golf game at Clyde S. Woodard Park located on Colesville Road.

The Adams Cable TV contract with the Town expires in 2016.

T. Stewart asked if we could reach out to the youth volunteer groups for helping seniors clean up around their homes that need to be brought into compliance.

Dan Seymour of the West Colesville Fire Department asked the Board to help off set the costs of conducting a financial audit of their records.

Resolution #23.16

Resolved, that the Town of Colesville will pay \$1,000.00 towards the cost of having the financial records of the West Colesville Fire Department audited. Motion made by G. Carroll and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

Resolution # 24.16

Resolved, that the Town Board has **audited and approved payment** of General Fund bills # 1 through # 23 totaling \$47,391.58 Highway Fund bills # 1 through # 18 totaling \$36,085.30 and CD Housing Grant #264 CRF-HR96-14 bills # 15 through # 19 totaling \$17,488.00. Motion made by M. Olin and seconded by G. Carroll

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

Motion made by M. Wicks and seconded by D. Rhodes to approve of the Minutes of Town Board meetings held on December 3, 2015.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

No further business before the Board:

Motion made by D. Rhodes and seconded by M. Olin to adjourn at 9:06 pm. Carried

Respectfully submitted by

Tomi Stewart Town Clerk
Town of Colesville