

**Town of Colesville
Town Board Meeting
March 5, 2015**

Minutes of the regular Town Board Meeting of the Town of Colesville held at the Town Hall Building, 780 Welton Street, Harpursville, New York, with the following members and guests present:

Supervisor Glenn Winsor
Councilperson Margaret Wicks
Councilperson Gordon Carroll
Councilperson Michael Olin
Councilperson Douglas Rhodes

Town Clerk - Tomi Stewart
Highway Superintendent – James Bulger
Code Enforcement- Brad McAvoy- absent
Town Attorney – Alan Pope

Guests: Carol Cimini, Amedeo Cimini, Charles Sherman, Brian Merrell, Jan McKnight, Rob O'Donnell, Steve Flagg, Stephen Winsor.

Supervisor Winsor called the meeting to order at 7:00 pm; followed by the Pledge of Allegiance.

Mr. Winsor asked for comments or concerns from the floor; hearing none, he closed the public portion of the meeting.

Mr. Winsor asked for the Legal Notice review for the Request for Proposal for the 2014 CDBG project administration and program delivery; T. Stewart said that the Legal Notice was published in the January 29th, 2015 edition of CNY Vision Plus and in the Windsor Standard on February 11th, 2015.

The following bid proposal was opened and read as follows:

NAME	ADDRESS	BID AMOUNT
Thoma Development Consultants	34 Tompkins St. Cortland, NY	\$69,000.00

Mr. Winsor asked Mr. Pope to review the proposal.

Mr. Winsor explained some of the administrative services provided and the variety of responsibilities involved in the delivery of the program. Mr. Pope said that the proposal was in compliance.

Resolution # 38.15

Resolved that Supervisor Winsor is authorized on behalf of the Town of Colesville to sign an **agreement** between the Town and **Thoma** Development Consultants for the purpose of providing program delivery and administrative services in conjunction with the Town's recently awarded grant from New York State Small Cities Program Community Development Block Grant. (**FY 2014 CDBG Grant**). Motion made by M. Wicks and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

Mr. Winsor asked for the Legal Notice to Bidders for One (1) used Hydraulic Excavator
 T. Stewart said that the Legal Notice was posted on the Town sign board on February 5, 2015
 and published in the Windsor Standard on February 11th, 2015 The following bid proposals
 were opened and read as follows:

	NAME	ADDRESS	BID AMOUNT
1	Anderson Equipment Co.	720 E. Franklin St. Endicott, NY	\$173,444.00
2	Tracy Road Equipment	1523 Rte 11, Kirkwood, NY	\$116,984.00
3	Five Star Equipment, Inc.	1653 NY Rte 11 Kirkwood, NY	\$177,908.00
4	Anderson Equipment Co.	2140 Military Rd Tonawanda, NY	\$159,888.00

Mr. Winsor asked Mr. Pope and Mr. Bulger to review the bids received.

Mr. Winsor asked Legislator S. Flagg if there is something from the County we would like to share. Mr. Flagg mentioned a new program “Empire State Purchasing Group” which would allow vendors on-line access to bidding opportunities for Government purchases.

The E. Windsor Road bridge project was briefly discussed. Mr. Flagg also said that he continues to work with the Dept. of Public Works for repair of County Roads.

Resolution # 39.15

Resolved, that the Town of Colesville enters into an arrangement with the New York State Office of General Services for the **purchase of road salt**. Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

Resolution # 40.15

Resolved that the Town Board authorizes the **Highway Superintendent** to enter into an **arrangement** with either the New York State Office of General Services or Broome County for **the purchase of** blacktop, road oil, liquid calcium, culvert piping and crushed stone (1A, 1 and 1ST) whichever price is lowest. Motion made by M. Wicks and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

Resolution # 41.15

Resolved that attached entitled “Newspaper **Advertisement Month of April**” is herein approved. Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

The Board discussed the rotation of purchasing highway vehicles more frequently; the Board also discussed studying which advantage is best. Mr. Bulger said that we have six months to decide on the best way to sell the existing enforcement office truck.

Resolution # 42.15

Resolved that the Highway Superintendent is **authorized to purchase** from State Contract Group 40560, Award Number 22737, **one each 2015 Ford F150** Reg. Cab 4x4 Long Bed (F1E) Lot 1 Item 8 at a cost not to exceed \$23,000.00 for use of the Code Enforcement Office. Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

Mr. Pope explained his conversation with Broome County Real Property Director Dave Hamlin. It was said that if we place a tax levy on the property for the demolition costs and the property goes into a tax foreclosure the Town will be billed by the County for the difference between the Levy amount less the selling price. Mr. Winsor also said that with the purchase of the excavator the Town is in a position to demolish the house with executor which will keep the costs down.

Resolution # 43.15

Be it Resolved, that the Town Board hereby deems that the structure located at 3278 NY Rte. 79, tax parcel # **118.06-1-38**, is unsafe and dangerous and that no attempt has been made to repair, remove or secure the structure. Therefore the **Town Board will direct that the demolition** of said structure start within 60 days and be completed within 120 days thereafter, is herein approved. Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

Reports submitted in the Board's monthly folder included monthly reports from the Supervisor, Town Clerk/Tax Collector, Code Enforcement Officer and Dog Control Officer.

Committee Reports:

Highway – J. Bulger said that this year Main Street from NY Rte 79 to North Road will be black topped and from North Road to NY Rte 7 will be oiled and stoned.

Resolution # 44.15

Resolved, that the Highway Superintendent is hereby authorized to put together specifications to receive bids for the Main Street project. Motion made by M. Wicks and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
 Noyes 0

- Road signs are in and they will be replaced as needed.
- A Regional meeting of Highway Superintendents was held; the CHIPS program was discussed and the amount to be received from CHIPS should remain the same.
- The 6 foot culvert pipe on Dilly Road will be replaced; The Highway Superintendent will be putting together specification to solicit for bids for the project.

- A meeting was held with the Constitution Pipe Line Company; a construction yard will be established on Bettsburgh Road. The Town will be asking for this road to be upgraded and widened prior to the onset of construction. Also the Town of Sanford will be sending us their Road Use Agreement to be reviewed. Another meeting will be scheduled with the Constitution Pipe Line Company in the coming future.
- Mr. Bulger received three quotes for the rental of a road broom; he recommended going with the lowest quote submitted by Anderson Equipment.

Resolution # 45.15

Resolved, that the Highway Superintendent is authorized to **rent a road broom** from Anderson Equipment for the Month of April for a price not to exceed \$ 2700.00. Motion made by M. Wicks and seconded by G. Carroll.

Adopted Ayes	5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes	0

- Mr. Bulger reviewed the bids received for the Hydraulic Excavator; he discussed the differences and various deviations of the bids. He asked Mr. Pope to review the bids received.

Zoning Board - M. Wicks reported that the organizational meeting was held and it was decided that when there is no application before either the ZBA or Planning Board, the two Boards will meet together to review current issues and to help our members become more informed and better prepared to make their decisions.

Planning Board – G. Carroll reported a training session was held. A letter of resignation was filed by Planning Board Member David Stroka. The Board discussed the criteria for removal of an Appointed Board Member; One being attendance and the other is not meeting the annual educational or training requirements.

- Mr. Carroll also said that Stephen Winsor had approached him and expressed interest in becoming a Planning Board Member; M. Wicks said that she posed the question as to whether or not there would be a conflict of interest to an attorney during the NYSAT&V Annual Meeting and she was told that there is no conflict.

Resolution # 46.15

Resolved, that **Stephen Winsor** is hereby appointed to the **Planning Board**, to fill the unexpired term of David Stroka with said term expiring December 31, 2020. Motion made by G. Carroll and seconded by Margaret Wicks.

Adopted Ayes	4 Olin, Carroll, Rhodes, Wicks
Noyes	0
Abstain	1 Winsor

Youth - M. Olin reported that this year the youth programs offered will be softball and field hockey, with interviews for the coaching positions being held during the April meeting. Mr. Olin also said that a new bookkeepers' position for the field hockey program will be added.

Historical – The Historical Advisory Committee Meeting for 2015 will begin on March 9th; the guest speaker will talk about the area railroads.

Resolution # 47.15

Resolved that General Fund **Bills on February Agenda** should have started with # 21 not # 20. (Typographical error) Motion made by D. Rhodes and seconded by M. Olin.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

Resolution # 48.15

Resolved that upon the review of the **bids received** for a used Hydraulic Excavator, it was determined that the bid received from **Tracy Road Equipment** is **not a responsive bid**. Motion made by M. Olin and seconded by G. Carroll.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

Resolution # 49.15

Resolved that the Town of Colesville Highway Superintendent hereby determines that of the bid received for the used **Hydraulic Excavator** from **Anderson Equipment** in the amount of \$173,444.00 is the **Best Value**. Motion made by M. Wicks and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

Resolution # 50.15

Resolved, that the Town Board has **audited and approved payment** of General Fund Bills # 59 through # 91 totaling \$15,066.30 and Highway Fund bills # 60 through # 91 totaling \$47,071.39. Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes 0

General Discussion:

- M. Wicks discussed one of the seminars held by the NYS Fire District Association during the Associations of Towns Annual Meeting with regards to a Fire Protections District becoming a Fire District. The Fire District Association’s reasoning is that they feel this would take the burden off Town Boards of having to make fire protection decisions, and place the decision making process on to the Fire Commissioners. M. Wicks said that overseeing tax payers while making decisions is part of the responsibilities of a Town Board. She questioned whether or not Fire Districts have to stay within the property tax cap limits.
- Mr. Winsor said that at times hard decisions have to be made, and Fire Commissioners are volunteers even though the Fire Commissioners are an Elected Board they still have the authority to levy taxes on their behalf.
- Further discussed during the NYSAT&V meeting was an annual audit and the contracts between the Town and a Fire Protection Districts; Towns are limited to auditing only the revenues that they are in contract for with the fire protection districts.

- Mr. Winsor said that we all want the best fire protection we can afford, but on the other hand we want to keep the burden of property taxes down especially for senior citizens and for those with limited incomes.

Another topic shared by Ms. Wicks was “Controlling Junk” a booklet was given to the Board Members for their review for further discussion.

ZBA Chairman Amedeo Cimini gave a power point presentation explaining that a microgrid produces a clean energy system that would provide efficiency, reliability and a cost savings.

He reviewed the Microgrid application and the funding opportunities. He noted that there are three steps to the award process:

1. Feasibility Assessment – preliminary planning
2. Feasibility Evaluation
3. Design Evaluated

The cost of the project not covered by the grants can be covered by the Town or by private investors. Mr. Cimini recommends the abandoned power plant in Centervillage to power the central service. Mr. Cimini asked the Town Board for a commitment to be the lead agency and to create a committee to prepare the grant application. It was the consensus of the Board to review the information provided before making a decision.

Mr. Winsor briefly discussed the need to update the heating and plumbing system in the town hall.

Motion made by M. Wicks and seconded by D. Rhodes to approve of Minutes of Town Board Meeting held on February 5, 2015.

Adopted Ayes	5 Olin, Carroll, Winsor, Rhodes, Wicks
Noyes	0

No further business before the Board.

Motion made by D. Rhodes and seconded by M. Olin to adjourn at 10:30 pm

Respectfully submitted by

Tomi Stewart Town Clerk
Town of Colesville