

Town of Colesville
Town Board Meeting
January 2, 2014

The organizational meeting of the Colesville Town Board was held at the Town Hall Building, 780 Welton Street, Harpursville, New York with the following members and guests present;

Supervisor Glenn Winsor
Councilperson Margaret Wicks
Councilperson Douglas Rhodes
Councilperson Michael Olin
Councilperson James Hawkins

Town Clerk - Tomi Stewart
Highway Superintendent – James Bulger
Code Enforcement- Brad McAvoy
Town Attorney – Alan Pope - absent

Guests: None

Supervisor Glenn Winsor welcomed James Hawkins as a Member of the Colesville Town Board
Supervisor Winsor called the meeting to order at 7:00 pm; followed by the Pledge of Allegiance.

Resolution # 1.14

Resolved, that the **regular meetings** of the Town of Colesville Town Board shall be held on the first **Thursday** of **each month** at **7:00 P.M.**, at the Town Hall Building, Welton Street, Harpursville, New York, for the year 2014. Motion made by M. Olin and seconded by D. Rhodes

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 2.14

Resolved that the **Windsor Standard** be, and is hereby designated, to be the **official newspaper** of the Town of Colesville for the year 2014, with the Press-Sun Bulletin being used as a supplemental newspaper as required. Motion made by M. Wicks and seconded by D. Rhodes

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 3.14

Resolved, that the **NBT Bank, N.A.**, Afton, New York, be designated as the **official depository** for the Supervisor and the Town Clerk/Tax Collector for the year 2014. Motion made by D. Rhodes and seconded by M. Olin

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 4.14

Resolved, that the **salaries** of the various town officials be fixed in the **amounts** as set forth in the **2014 budget**. Motion made by J. Hawkins and seconded by M. Wicks

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks

Noyes

Resolution # 5.14

Resolved, that **Ronald Young** be named to serve as **Chairman of the Assessors** for the Town of Colesville for the year 2014. Motion made by M. Olin and seconded by D. Rhodes

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 6.14

Resolved, that **Bradford McAvoy** be appointed to serve as Ordinance **Enforcement Officer** for the year 2014. Motion made by J. Hawkins and seconded by D. Rhodes

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Mr. Winsor expressed his thanks and appreciation to the Employees for their help for a smooth transition to his position as Town Supervisor.

Resolution # 7.14

Resolved that the Supervisor be authorized to make payments to **NYSEG and to purchase postage** when necessary **prior to audit**. Motion made by J. Hawkins and seconded by D. Rhodes

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 8.14

Resolved, that the **wages** of certain town **employees** be established **per budget** decisions and negotiations as follows: Motion made by D. Rhodes and seconded by J. Hawkins.

Highway MEO Maximum:	\$18.92 / hour (2014 rate)
Highway Deputy Superintendent:	\$19.42 / hour
Janitor:	\$3,429.80 / year

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 9.14

Resolved, that **\$.565** / mile be established as **mileage allowance** for the year 2014. Motion made by D. Rhodes and seconded by M. Wicks.

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 10.14

Resolved, that the Colesville Town Board hereby appoints **Michael Rhodes** to serve as part-time **Dog Control Officer** for the year 2014. Motion made by D. Rhodes and seconded by M. Olin

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 11.14

Resolved, that **Richard Bassler** is appointed **Engineer** for the Town of Colesville for the year 2014 with said rate of \$75.00 / hour. Motion made by M. Wicks and seconded by J. Hawkins

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 12.14

Resolved, that **Robin Kratz** is appointed **Court Clerk**, with the concurrence of the Town Justice, for the year 2014. Be it further resolved that **Bradford McAvoy** be appointed **Court Officer / Bingo** Inspector, with the concurrence of the Town Justice, for the year 2014. Motion made by M. Wicks and seconded by M. Olin

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 13.14

Resolved, that **Tomi Stewart** be appointed **Registrar of Vital Statistics** for the Town of Colesville for the term of office expiring December 31, 2014. Motion made by D. Rhodes and seconded by J. Hawkins

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 14.14

Resolved, that **Ruth Rusiloski** is appointed **Deputy Registrar** of Vital Statistics for the Town of Colesville for the term beginning January 1, 2014, and expiring December 31, 2014. D. Rhodes and seconded by M. Wicks

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 15.14

Resolved, that **Eric Vonderhorst** is appointed **Chairman of the Assessment Board of Review** with term expiring 12/31/2016. Motion made by M. Olin and seconded by D. Rhodes.

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 16.14

Resolved that the **Highway Superintendent** be authorized to **purchase tools** and equipment in a total amount not to exceed \$2,500.00 per purchase **without prior Board** approval providing such purchase is consistent with resolution #54-1992 adopting a Procurement Policy for the Town and Procurement Policy Checklist. Motion made by D. Rhodes and seconded by J. Hawkins

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 17.14

Resolved that resolutions #55-1994 and #103-1994 establishing a **Cash Management and Investment Policy** are herein reaffirmed and readopted. Motion made by M. Olin and seconded by J. Hawkins

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 18.14

Resolved that resolution #54-1992 establishing a **Procurement Policy** is herein reaffirmed and readopted. Motion made by M. Olin and seconded by D. Rhodes

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 19.14

Resolved that the Supervisor is authorized to **invest general funds**, special district funds, highway funds and highway funds not obligated or required for immediate expenditure, in United States Treasury bills, savings accounts, time deposits or time certificates of deposits through the NBT Bank N.A., HSBC, J.P. Morgan Chase Bank, Partners Trust Bank, Citizens Bank and M&T Bank. Said investments to be payable or redeemable at the option of the Supervisor within such times as may be needed to meet expenditures for which monies were provided. Motion made by M. Wicks and seconded by J. Hawkins.

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 20.14

Resolved that **Alan J. Pope** is appointed **Town Attorney** for the Town of Colesville with appointment being from January 1, 2014 through December 31, 2014, and be it further resolved that **Kurt Schrader** is herein appointed **Deputy Town Attorney**. Motion made by G. Winsor and seconded by M. Olin.

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Resolution # 21.14

Resolved that the Supervisor is authorized to sign "**Agreement** between the Town of Colesville and **B. C. Humane Society**" is herein approved. Motion made by D. Rhodes and seconded by J. Hawkins

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

Supervisor Appointments for 2014: The appointment of Budget Officer was tabled until further review.

Deputy Supervisor-	Margaret Wicks	Bookkeeper-	Dale Snyder
Budget Officer-	Dale Snyder	Fixed Assets-	Tomi Stewart
Historian-	Val LaClair		

Committee Appointments:

Highway-	M. Olin, J. Hawkins	Property-	M. Olin, J. Hawkins
Special Districts-	D. Rhodes, M Olin	Planning Board	J. Hawkins
Public Relations-	D. Rhodes, M. Wicks	Dogs-	D. Rhodes
Health Insurance-	M. Wicks, M. Olin	Floods-	G. Winsor, J. Hawkins
Youth-	M. Olin	Parks-	M. Wicks
Building & Fire-	D. Rhodes, G. Winsor	Handicapped-	D. Rhodes
Enforcement-	M. Olin	Historian-	M. Wicks
Zoning Board of Appeals-	M. Wicks	Cemeteries-	D. Rhodes
Ambulance / Emergency Services-	M. Wicks, G. Winsor	Federal-	M. Wicks
Conservation Advisory Council-	D. Rhodes		

Reports submitted the Board Members in their monthly folder included the Supervisor, Enforcement and Dog Control.

General Discussion:

Enforcement Officer Brad McAvoy reviewed his annual report with the Board and included activities for the last five years, illustrating the trend of permit activities.

The financial review of various offices is scheduled for January 22, 2014 at 7:00 P.M. Discussion continued as to the state's requirements, and whether or not the meeting is necessary if an independent audit is to be conducted. Mr. Winsor said that he will contact the Auditor and if the meeting amongst Board is not necessary, all will be notified.

Resolution # 22.14

Resolved, that **a request** be made for a **street light** to be installed near the entrance of the **Family Dollar Store** for public safety. Motion made by J. Hawkins seconded by M. Wicks.

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
Noyes

B. McAvoy gave a report of streetlights within the Town have been fixed and mentioned some of those that are still out.

He further said that perhaps there's been a delay in the lighting of those that are still out because of the recent ice storm.

Veterinary Dr. Bellinger has retired; the discussion of where to take dogs that need care was discussed. Doug Rhodes offered to contact a Veterinary Office on the way to the Humane Society.

The contract between the Town and the Harpursville Fire Company (Fire District #1) will be revised by the Town Attorney Alan Pope.

Resolution # 23.14

Resolved, that the Town Board has audited and **approved payment** of General Fund bills # 1 through # 14 totaling \$125,452.71 and Highway Fund bills # 1 through # 12 totaling \$10,873.78. Motion made by M. Olin and seconded by J. Hawkins.

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
 Noyes

M. Wicks made referenced the "Save On Services" (SOS) offered by Computel Consultants for an analysis of some of the utility billings.

Motion made by D. Rhodes and seconded by M. Olin to **approve the Minutes** of Town Board meetings held on December 5 & 23, 2013.

Adopted Ayes 5 Olin, Hawkins, Winsor, Rhodes, Wicks
 Noyes

No further business before the Town Board.

Motion made by D. Rhodes and seconded by M. Olin to adjourn at 7:30 pm.

Respectfully submitted by

Tomi Stewart Tow Clerk
Town of Colesville.